

**MEETING MINUTES**  
**DCAT GOVERNANCE COMMITTEE**  
**Sept. 7, 2004**

**MEMBERS PRESENT:** Paul Gasowski, Erika Mantz, Tom Merrick, Kathy Kentner, George Kachadorian, Jerry Needell

**MEMBERS NOT PRESENT (EXCUSED):** David Langley, Peter Brown

**ALSO PRESENT:** Craig Stevens (DCAT coordinator), Julian Smith (library trustee)

- I. Call to Order:** Vice Chairperson Tom Merrick called the meeting to order at 7:07 p.m.
- II. Agenda Approval:** Agenda approved with the removal of "Community Bulletin Board policy," and the addition of "University Day" and "library hearing" by Tom Merrick.
- III. Approval of Minutes** from August meeting.
- IV. DCAT Supervisor Report:** Craig reported that everything is running smoothly. Right now he's doing backup and will be putting an ad out for UNH work-study students. Upcoming for him is Durham Day, where he'll have a small crew; he's not planning to have a booth to recruit as it was not successful last year. The DCAT crew will wear shirts identifying themselves so anyone interested can ask them questions. Also, he will be going to the Woodridge playground at the request of Mike Lynch in Public Works to film volunteers from Timberland helping with the work there.
- V. Reports and Comments of Members:** Erika gave an overview of the Durham: It's Where U Live campaign. Tom talked about the library trustees and the Sept. 20 public hearing. He asked what Craig can accept in terms of video/photos. Craig said PowerPoint presentations can be used, as well as .eps or .jpg files via e-mail. He said that he can accept almost anything but has to weight the time it will take him to format, etc. Tom suggested he prepare a list of preferred formats; Craig will do that. Paul reported that it is his goal, over time, to train someone in all of the Oyster River schools to do programming. He also reported that the studio in the high school is waiting on lighting and the ability to lock the door. He explained that the library hearing can not be aired live from the middle school because it is too risky with the equipment and cable not all in place. The Power of One series by the American Studies and Video Production classes at ORHS will re-air in the fall. Additional upcoming programming includes a re-airing of the middle school chorus' "Peace Requiem" and the UNH Office of Sustainability Bioneers conference.
- VI. Public Comment:** Library trustee Julian Smith asked the committee for any help promoting the Sept. 20 hearing.
- VII. Unfinished Business:** None
- VIII. New Business:** Group agreed to an informal working meeting Sept. 16 from 7-9 p.m. in Todd's office.
- IX. Next Meeting:** Oct. 5, 2004, at 7 p.m. in Town Hall.
- X. Meeting was adjourned at 8:30 p.m.**